Dear Members,

Thank you for your continued support for JAS and our library.

We would like to highlight some pointers when you use our Library Self-loan Station.

Lately, there have been a few cases of books, which members **never** borrowed, being checked out in their account. After investigating this issue, we have confirmed that this problem happens when a member leaves the Self-Loan Station before completely logged out from their account and the next borrower place their books on the Self-Loan Station. Please take note on the following pointers when using Self-Loan Station.

[Library Self-loan Station Pointers]

1. Do not leave the JAS member card on the scanner.
    (You might not log out of your account immediately even when you press "EXIT" button if a member card is placed on the scanner for a prolonged time.)
2. Check your name that appears on the upper right corner of the screen.

3. Make sure to press "EXIT" button on the screen to log out of your account after borrowing books.

The borrowing transaction will automatically stop after a while (approx. 15 sec.) even when you did not exit from your account. However, when you leave the Self-loan Station before ending the transaction, the next borrower's books might get scanned into your account.

Home screen

① Logging in to your account : swipe the card through black card reader or scan by passing the card over the card scanner

*Do not keep the card on the scanner

② Check the name on the upper right corner of the screen : Your name (main member) should be on display

③ Press "Exit" button to end and go back to Home screen

② ようこそ KIDS, ELIBRARY

タイトル　　　　バーコードナンバー　返却日　貸出状況

本を台の上に置いてください。

合計: 0

③

手続きを継続する
レシートは
受け取らない

手続きを終了する
レシートを
受け取る

① こちらのタイプの会員カードは、
ここでスキャンをしてください。
Please scan here for this type of card.

貸出し/Borrow

1. 裏面に「IC」マークのある会員カードは、右上の表示エリアでスキャンができます。
   それ以外は、カードリーダーでスワイプしてください。
   Back of the membership card with an "IC" mark at the bottom right,
   you can scan in the upper right display area.
   Otherwise, swipe with the card reader.

2. 本をパッドの上に置いて "貸出し" を選択してください。
   Place your library items on this pad. Then select "borrow" items.

3. "終了" を選択して、レシートをお取りください。
   Select "finish" and take your receipt.