

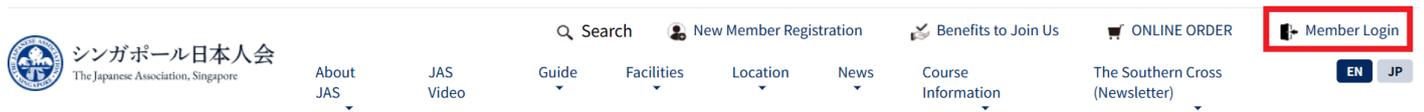
How to Make a Web Reservation

✂ Reservations can be made only for books that are currently on loan.

Steps:

1. Visit the Japanese Association website: <https://www.jas.org.sg/>

Click the 'Member Login' button at the top right.



2. Enter your Member ID and Password, then log in.

The image shows the login page for the 'ORDINARY / ASSOCIATE LOGIN' section. At the top left is the logo and name 'シンガポール日本人会 The Japanese Association, Singapore Online System'. Below this is a dark blue header with the text 'ORDINARY / ASSOCIATE LOGIN'. The main form area contains two input fields: '会員番号/Member ID' and 'パスワード/Password'. Both fields are highlighted with a red rectangular box. Below the fields are 'Login' and 'Cancel' buttons. Further down, there are links for '初めて利用する/First-time Login' and 'パスワードを忘れた / Forgot Password'. A note states 'ログイン後のページは英語表記となっております。 The page after login is written in English.' Below this is a 'CORPORATE LOGIN' section with a 'Login' button.

3. On the Main Page, click 'Library My Account.'

The image shows the 'メインページ / Main Page' menu. At the top left is the logo and name 'シンガポール日本人会 The Japanese Association, Singapore Online System'. Below this is a dark blue header with the text 'メインページ / Main Page'. The main menu area contains several options, each with a small icon: '図書マイアカウント / Library My Account' (highlighted with a red box), '講座/行事の申し込み / Event Booking', '英検 / Eiken', '会則・細則・その他規則集 / Rule, By-Law, Others', '年次総会配付資料 / AGM Handout', '請求書のダウンロード/Download Invoice (毎月6日迄に更新されます/Update by 6th of the month)', 'パスワードの変更 / Change Password', and 'Logout'.

4. On the My Account page, click 'Advanced Search' (top right) and search for the book you wish to reserve.

The screenshot shows the library's website interface. At the top, there is a navigation bar with 'Japanese Association of Singapore', 'Japanese Association of Singapore (Library)', and 'English'. Below this is a search bar with 'Type here to search' and a dropdown menu set to 'all'. The 'Advanced Search' link is highlighted in a red box. The 'My Account Dashboard' section shows 'There is currently no rental history.' The 'Advanced Search' form is shown with 'title' and 'ISBN' selected as search criteria. The search results page shows a book titled '子どもへのまなざし' by Masami Sasaki.



Search Tips:

Entering the title or the 13-digit ISBN number (starting with 978) will make it easier to find the book.

5. When the desired book appears, click the blue title.

ISBN: 9784834014730

Filter results

And Not

Availability

Titles with available items

Showing 1 of 1

< Previous Next >

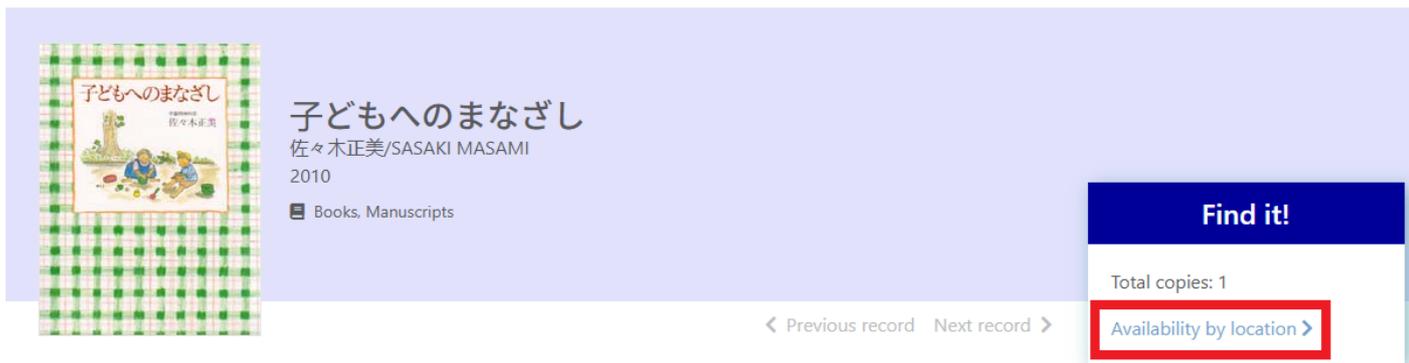
Options ▾

1.

子どもへのまなざし
佐々木正美/SASAKI
MASAMI
2010
[View availability >](#)
[1 copy]

6. On the right side under 'Find it!,' click 'Availability by location.'

[My library](#) > [Library catalogue - Advanced search](#) > [Search results](#) > Full display

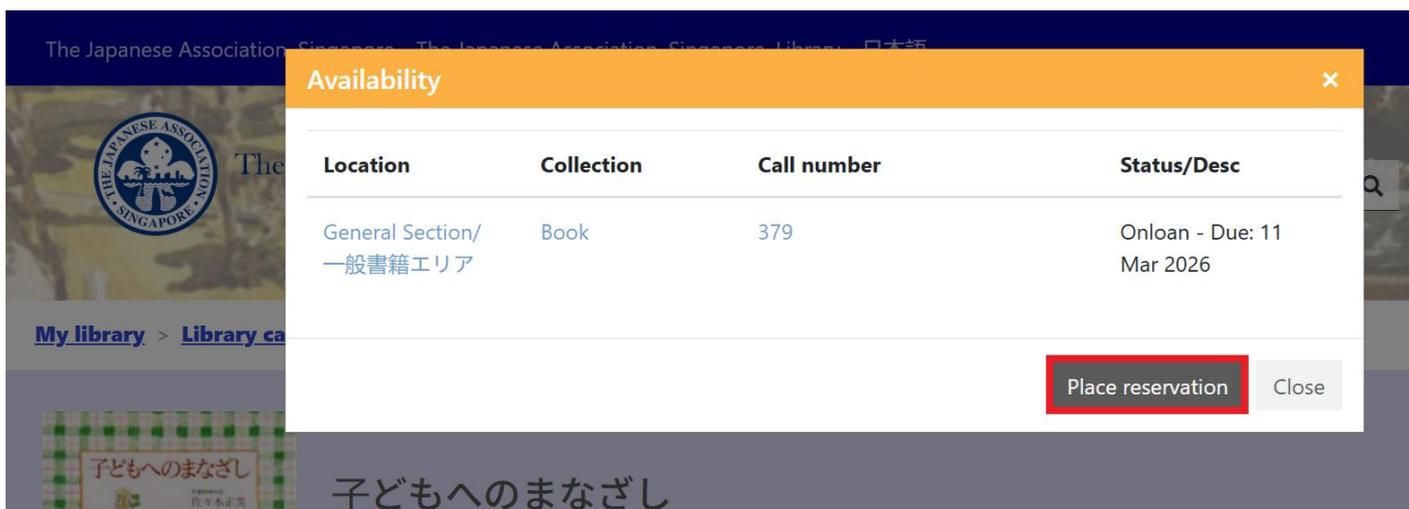


子どもへのまなざし
佐々木正美/SASAKI MASAMI
2010
Books, Manuscripts

Find it!
Total copies: 1
Availability by location >

✂ Reservations can be made only for books that are currently on loan.

7. Click the 'Place reservation' button.



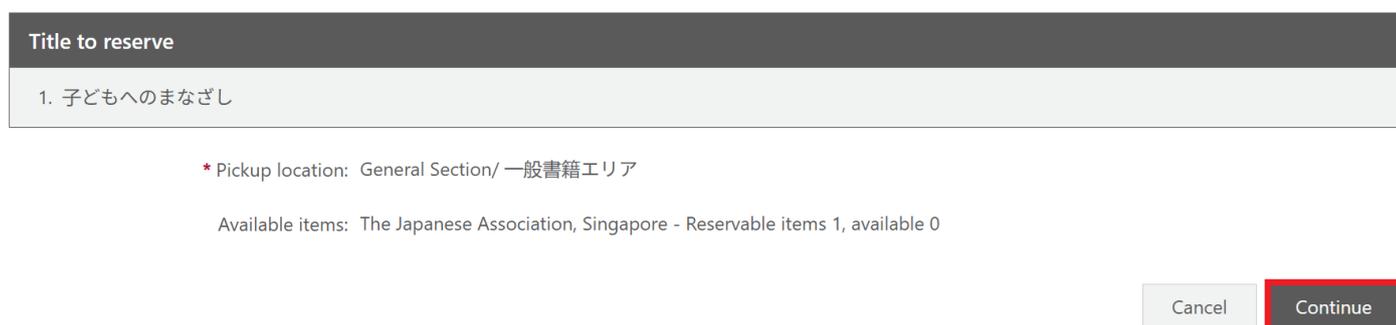
Location	Collection	Call number	Status/Desc
General Section/ 一般書籍エリア	Book	379	Onloan - Due: 11 Mar 2026

Place reservation Close

8. Click the 'Continue' button.

[My library](#) > [Library catalogue - Advanced search](#) > [Back to full display](#) > Place reservation

Place reservation



Title to reserve

1. 子どもへのまなざし

* Pickup location: General Section/一般書籍エリア

Available items: The Japanese Association, Singapore - Reservable items 1, available 0

Cancel Continue

9. Your reservation is complete.

Click 'Dashboard' to confirm that the book appears under 'Reserved Books.'

[My library](#) > [Library catalogue - Advanced search](#) > [Back to previous record](#) > Reservation placed

#	Title	Placed	Expires	Rank	Pickup
1.	子どもへのまなざし	25 Feb 2026		1 of 1	General Section/ 一般書籍エリア

[My library](#) > My account dashboard

My account dashboard

Reservations not yet available

10. When the reserved book is returned, you will **automatically receive a pickup notification email**. Please collect the book **within 7 days** after receiving the email. After 7 days, the reservation will be cancelled and passed to the next person.

Notes:

- The automatic notification email will be sent to the email address **registered with the Japanese Association** (the same email address used for our member newsletter). If you are unsure of your registered email address, please [contact](#) the Front Desk.
- If no email address is registered, please [register](#) one in advance.
- **Up to two email addresses can be registered**. You may [update](#) existing addresses.
- **Each household may reserve up to 2 books**.